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**Job Opportunity Form Content**

**Business Developer Name:**

Agency

Employer Name

Contact Person/Title Department

Address/Phone Number/E-mail

**Job Description**

Title

Sector

**JOB DETAILS**

Difficulty

Location

Job Description (describe job and if possible insert job description (if applicable)

Category (Full, seasonal, part time)

Additional Job Information

* Transportation
* Multiple Sites
* Advancement Opportunities
* Additional Placement Opportunities

**FUNCTIONAL CAPACITY REQUIREMENTS**

**Ability To:**

* Complete multiple step process
* Communicate needs clearly
* Read
* Write
* Self-Direct
* Work off hours (overnights/Weekends)
* Tolerate Loud Noises
* Stand for long periods of time
* Stay active and move around for long periods of time
* Work Alone
* Work closely with other employees
* Work outside in inclement weather

Hourly Pay Rate

Schedules days of work

Shift Hours (early morning, afternoon, evening or overnight)

Anticipated Hours per Week:

* 1-5
* 5-10
* 10-15
* 15-20
* 20-25
* 25-30
* 30-35
* 35-40

Anticipated Start Date (mm/dd/yy)

Scheduled Interview Date (mm/dd/yy)

Actual Start Date (mm/dd/yy)